



# Login Lowdown

by Kasey Miller, associate editor

## Electronic storage

*Traveling is a blast, and I am fortunate that I get to travel occasionally in this position. Last month included two trips back-to-back. I gathered quite a few great handouts and other information from both events, and due to quick turnaround time, the information gathered soon was stacked all over my desk. I finally got it all sorted and can see my desk again, but it's times like this when I wish I could have used electronic storage.*

### Benefits

The American Angus Association's AAA Login allows for electronic storage of your registration certificates; weaning, yearling and ultrasound summaries; and other data in the Angus Herd Improvement Records program (AHIR®). Besides a cleaner desk, this electronic storage allows for added benefits, say Lou Ann Adams and Chris Stallo,

director and assistant director, respectively, of Association Information Systems.

Electronic storage saves on cost and time. "By storing the registration certificates electronically, producers can take advantage of transferring the animals electronically. If they aren't stored electronically, they have to fill out the form and mail it to the Association before it can be processed," Stallo explains.

Last month's column (which can be found on page 244 of the September *Angus Journal*) illustrated the benefits of the Registration Correction; those are added benefits to keeping your files electronically.

### Making the switch

To change your preference from paper to electronic storage, go under Edit Profile and use the Registration Certificate Storage Preference option (see Fig. 1). You can also access this option on the View tab, near the bottom of the list. You will see a screen with member codes and check boxes (see Fig. 2). A checked box means that registered animals on that account will not have paper certificates printed.

However, there are certain instances in which printed certificates are preferred, such as when you check in at Angus shows, says Shelia Stannard, director of activities at the Association. To get a paper certificate, you can call the Association for an official registration certificate before the show. You still save time, because you would have to request paper copies only for show animals. However, as an added bonus, if you do store your registrations electronically, it is possible to present the registration certificate on a smartphone or tablet through the mobile version of AAA Login.

If for any other reason you require a paper Performance Registration Certificate for a

Fig. 1: How to find Report Preferences and Registration Certificate Storage

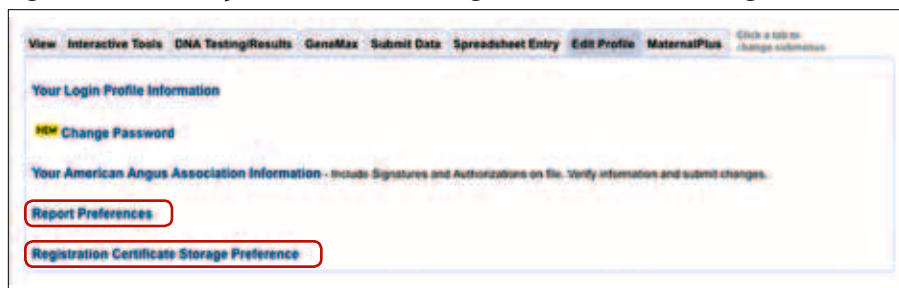


Fig. 2: Member codes selection in Registration Certificate Storage Preference



### Sample email to opt out of suspense letters

Your work sent to the American Angus Association under member code \_\_\_\_\_ was processed yesterday. File \_\_\_\_\_ has items in suspense that can be viewed online. Visit [www.angusonline.org](http://www.angusonline.org), log in, and use Account History — Association to view the item in suspense for file \_\_\_\_\_.

This will allow you immediate access to the reasons your application was not approved. You will be receiving a suspense letter for this file through the mail, as usual. Because of this email notification service, you may wish to discontinue receiving a paper copy of suspense letters in the future. If so, reply to this email and indicate your preference. To unsubscribe to this email notification service, reply to this email and put 'Remove' in the subject.

**“By storing the registration certificates electronically, producers can take advantage of transferring the animals electronically.”**

**— Chris Stallo**

registered animal, you can request a paper copy online for free by clicking the “Request Printed Registration Paper” on the main Login menu.

In the registration process, you can also choose to override the electronic preference on certain animals.

To change to electronic preferences on AHIR information, you can still access that on the Edit Profile tab. Click on Report Preferences. There you can choose which information you want stored electronically or printed out and sent to you by individual aspects within the weaning, yearling and ultrasound summary categories (see Fig. 3). If selected, they are accessible for print through AAA Login.

The last option to go paperless is through an email for Suspense Letters. The email is sent the next business day after work is sent

**Fig. 3: Individual options in Report Preferences**

**AHIR - Report Preferences**

When you submit AHIR data you are returned in the mail several AHIR paper reports. Did you know all of these reports can be retrieved and printed online using this AAA Login service? Do you want to stop getting some or all of these reports in the mail? If so, use the options below to indicate that to us.

A checked box indicates reports you receive in the mail. An unchecked box indicates reports that you do not receive in the mail.

Click the report name to view a sample of the report.

Check or uncheck a box to change your report preferences. When finished, click the Save button to save your changes.

Category	Report Name	Preference
Weaning/Yearling Summaries	Sire Summary - Tag Order	<input checked="" type="checkbox"/>
	Sire Summary - Sire Order	<input type="checkbox"/>
	Sire Avg Progeny Ratios	<input checked="" type="checkbox"/>
	Ultrasound Barn Worksheets	<input checked="" type="checkbox"/> (Returned after weaning data submission only, not yearling)
Ultrasound Summaries	Tag Order	<input checked="" type="checkbox"/>
	Sire Averages	<input checked="" type="checkbox"/>
	Dam Averages	<input checked="" type="checkbox"/>
	Sire Order	<input checked="" type="checkbox"/>

Buttons: Save Back

in and held in the office (see the sample in the sidebar). This gives you the option to just reply to the email and indicate your preference for email communication.

Keeping a desk clean is sometimes easier said than done, but it is nice that AAA Login can help with some of it. Speaking of electronic storage, the mobile version of the website also helps alleviate some of the paper burden. Produce of Dam is now available on

the mobile version. We'll provide more on that next month, though.

**Editor's Note:** This column is written by Associate Editor Kasey Miller. She can be reached at [kaseymiller@angusjournal.com](mailto:kaseymiller@angusjournal.com) or 816-383-5277.